

Montrose Charter Township
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MONTROSE TOWNSHIP REGULAR BOARD MEETING MINUTES
JULY 17, 2007

MEETING CALLED TO ORDER AT 7:00 PM BY CHAIRPERSON M.
EMMENDORFER LEADING THE PLEDGE OF ALLEGIANCE TO THE FLAG.

ROLL CALL: Present: M. Emmendorfer, F. Domine,
J. Newcomer, D. Sullivan, K. Yuhos and G. Keeler
Absent: W. Persails.

CITIZENS' COMMENTS:

MINUTES: *June 19, 2007 – Regular Board Meeting Minutes
Motion made by G. Keeler to approve the June 19, 2007 Regular Board
Meeting Minutes as presented. Second by J. Newcomer. All ayes. Motion passed.

TREASURER'S REPORT: (Report on file).

PRESENTATION OF BILLS: (Report on file).

Motion made by F. Domine to approve the bills as presented. Second by G. Keeler.
Roll call: F. Domine – Yes, J. Newcomer – Yes, G. Keeler – Yes, D. Sullivan – Yes,
K. Yuhos – Yes, M. Emmendorfer – Yes. Motion passed.

REPORTS: Fire Department – Fire Chief Albert Rush
(June Total Runs on file)
Police Department – Police Chief Darrell Ellis
(June Statistics on file)
Community Center – Sandra Parra
(June Report on file)
Building Department – Dennis Miller, Building Inspector
(June Report on file)

Mark Emmendorfer Supervisor **Kelly Yuhos** Clerk **Donald Sullivan** Treasurer

Fred Domine Trustee **Gary Keeler** Trustee **John Newcomer** Trustee **William Persails** Trustee

BUSINESS:

1. Pitney-Bowes Postage Machine

Motion made by J. Newcomer to authorize a 60 month contract at \$56.00 per month, after the approval of the contract by the Township Attorney. Second by K. Yuhos. Roll call: F. Domine – Yes, J. Newcomer – Yes, G. Keeler – Yes, D. Sullivan – Yes, K. Yuhos – Yes, M. Emmendorfer – Yes. Motion passed.

*** Special Recognition of the attendance of Senator John Gleason**

2. Ordinances – Second Reading & Adoption

P.A. 110 Zoning Enabling Act

Motion made by G. Keeler to accept the 2nd Reading and Adoption of the Ordinance Amending the Montrose Township Zoning Ordinance to Comply with Public Act 110 of 2006 as presented. Second by J. Newcomer. All ayes. Motion passed.

Home Occupation

Motion made by G. Keeler to accept the 2nd Reading and Adoption of the Ordinance Amending the Montrose Township Zoning Ordinance No. 99 regarding Home Occupation. All ayes. Motion passed.

3. Water & Sewer Rates Committee

A Water and Sewer Rates Committee was formed consisting of M. Emmendorfer, K. Yuhos and J. Newcomer.

4. Ambulance Proposal

Motion made by K. Yuhos to table this issue for further information. Second by D. Sullivan. All ayes. Motion passed.

5. Resolution for CDBG Requests

Motion made by G. Keeler to authorize M. Emmendorfer and K. Yuhos to be the representatives for the CDBG signature card. Second by D. Sullivan. All ayes. Motion passed.

6. Police Liaison Officer

The Supervisor advised the board that the liaison officer program has been discontinued for lack of funds from Montrose Community School District.

7. MDNR Mutual Aid Agreement

Motion made by F. Domine to accept the MDNR Mutual Aid Agreement with the understanding that any equipment that the Township would receive from the DNR would be pre-approved by the Township Board. Second by G. Keeler. All ayes. Motion passed.

Mark Emmendorfer Supervisor

Kelly Yuhos Clerk

Donald Sullivan Treasurer

Fred Domine Trustee **Gary Keeler** Trustee **John Newcomer** Trustee **William Persails** Trustee

8. Fire Department Medical Authorization - Addition to the Policy Manual
Motion made by G. Keeler to authorize the medical consent letter and medical examination and evaluation as presented. Second by K. Yuhos. All ayes. Motion passed.

9. Photoionization Detector Grant Application
Motion made by F. Domine to approve the Photoionization Detector Grant Application as presented and that until there is a formal grant policy, that all grant applications come before the respectful committee before a decision is made to apply for them. Second by G. Keeler. 5 ayes. 1 nay (J. Newcomer). Motion passed.

10. Park Garage Footing/Foundation
Motion made by F. Domine to accept the bid submitted by Otero Construction Company in the amount of \$5,189.00 for the work as specified by the bid specifications, without the 30% down and 100% to be paid upon completion of the job. Second by G. Keeler. Roll call: D. Sullivan – Yes, J. Newcomer – Yes, G. Keeler – Yes, F. Domine – Yes, K. Yuhos – Yes, M. Emmendorfer – Yes. Motion passed.

Motion made by G. Keeler authorize an increase in the 2007 Budget for the Park Budget line item Capitol Improvements in the amount of up to \$6,500.00 to accommodate the above expenditure. Second by F. Domine. Roll call: D. Sullivan – Yes, J. Newcomer – Yes, G. Keeler – Yes, F. Domine – Yes, K. Yuhos – Yes, M. Emmendorfer – Yes. Motion passed.

11. Senior Center Building Appraisal
Motion made by F. Domine to proceed with the purchase of the Senior Center Building at the market value of \$150,000.00, with M. Emmendorfer to explore the purchase options and to share the associated evaluation costs of the building with the school. Second by K. Yuhos. Roll call: D. Sullivan – Yes, J. Newcomer – Yes, G. Keeler – Yes, F. Domine – Yes, K. Yuhos – Yes, M. Emmendorfer – Yes. Motion passed.

12. Master Plan Update
The Committee is to interview the four (4) Planners that submitted proposals on July 30th and to bring back their recommendation to the next Regular Board Meeting.

OTHER BUSINESS:

1. Bunker Gear Letter
The letter submitted to the Jennings Foundation was presented to the Board.

2. Eastside Driveway
Motion made by G. Keeler to authorize concrete at a cost of up to \$2,500.00, for the eastside drive and dumpster. Second by J. Newcomer. Roll call: D. Sullivan – Yes, J. Newcomer – Yes, G. Keeler – Yes, F. Domine – Yes, K. Yuhos – Yes, M. Emmendorfer – Yes. Motion passed.

Motion made by G. Keeler to adjust the 2007 Budget under maintenance for the Township Office by \$2,500.00. Second by J. Newcomer. All ayes. Motion passed.

Mark Emmendorfer Supervisor **Kelly Yuhos** Clerk **Donald Sullivan** Treasurer

Fred Domine Trustee **Gary Keeler** Trustee **John Newcomer** Trustee **William Persails** Trustee

3. Insurance


Motion made by D. Sullivan to allow the office personnel to change health coverage to the same plan that is covering the police department employees. Second by F. Domine. All ayes. Motion passed.


4. Fire Department Resignation

Motion made by G. Keeler to accept the resignation of Scott Ogden as presented. Second by D. Sullivan. All ayes. Motion passed.

CITIZENS' COMMENTS

Motion made by D. Sullivan to adjourn the meeting at 9:27 p.m. Supported by J. Newcomer. All ayes. Motion passed.


Mark Emmendorfer, Supervisor


Kelly S. Yuhos, Clerk

Mark Emmendorfer Supervisor

Kelly Yuhos Clerk

Donald Sullivan Treasurer

Fred Domine Trustee

Gary Keeler Trustee

John Newcomer Trustee

William Persails Trustee