



Montrose Charter Township
 139 S. Saginaw Street, P.O. Box 3128 Montrose, MI 48457
 Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

PLACE:

Montrose Township Hall, 139 S Saginaw Street, Montrose, MI 48457

DATE:

The Meeting was called to order by Supervisor Mark Emmendorfer at 7:00 pm. Tuesday, Dec. 20, 2011

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present- Mark Emmendorfer, Fred Domine, Gail Fikes, Gary Keeler, Dan Hill, Linda Miller, Tom Tithof.

Agenda Approval: Supervisor Emmendorfer said there were several reappointments and open positions to fill, therefore, he'd like to add this item to the agenda.

Tom Tithof made a **Motion** to add the appointed board positions to the agenda. Support for the motion was given by Linda Miller. Vote- All yes. Motion passed.

Gail Fikes made a **Motion** to approve the revised agenda. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Citizens Comments:

Sherry Sawdon a resident at 9009 McKinley and a member of *Friends of the Library*, thanked the board for installing the new roof on the library. She said she is thankful to be a part of a community and township willing to support and enhance the library.

Minutes:

Gary Keeler made a **Motion** to approve the Nov. 15, 2011, regular board meeting minutes. Support for the motion was given by Gail Fikes. Vote- All yes. Motion passed.

Gary Keeler made a **Motion** to approve the Tuesday, Nov. 29, 2011, budget workshop meeting minutes. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Gary Keeler made a **Motion** to approve the Dec. 13, 2011, budget meeting minutes. Support for the motion was given by Gail Fikes. Vote- All yes. Motion passed.

Treasurers Report:

Gail Fikes gave the treasurer's report.

Presentation of Bills:

Tom Tithof made a **Motion** to pay the bills as presented. Support for the motion was given by Linda Miller. Vote- Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Gail Fikes (yes), Tom Tithof (yes), Gary Keeler (yes), Dan Hill (yes).

Reports:

Fire Department

Police Department

Twin Township Ambulance

Building Department

Senior Center

Building & Grounds.

Reports are on file with these minutes.

Supervisor Emmendorfer told George Taylor that several telephone calls have been received regarding the great job the fire department is doing. Supervisor Emmendorfer praised the fire department for their efforts on several recent fire runs and reconfirmed the community's supportive viewpoint about the fire department.

Twin Township Ambulance reported 56 transports. In addition they are happy to announce their recent accomplishment of receiving Commission on Accreditation of Ambulance Services (CAAS). This recognition is nationally operated and helps to standardize ambulance companies within the country to be medically and financially solid. Genesee County mandated this accreditation and Twin Township Ambulance spent more than a year and \$17,500 to comply with it.

Twin Township operates as a 501c non-profit organization in New Lothrop and currently is attempting to work with the City of Montrose tax assessor in assuring a portion of their Montrose building location be recognized as tax exempt.

Dennis Miller said he received the equalization study on values for townships. He said values in all areas including residential, commercial, agricultural and industrial are declining. Taxable values are going up and assessments are going down (last year it was 1.7 and this year it is 2.7) Residential values show a \$9 million reduction across the board.

Bev Diffin thanked Twin Township Ambulance for providing blood pressure screenings and said they'll be offering a FREE CPR course in January. In addition, the senior center is increasing its monthly activities and recently received its 12-week compliance acceptance from Genesee County Services. The probationary status has been lifted and the senior center has been designated by the county to be operating at a Level 3. With this new increase in ranking, future plans include applying for \$181,000 in funds rather than the current \$113,000.

Mark Emmendorfer reported five burials at the township cemetery at the press time of the agenda for this meeting. Since then, an additional four burials took place. It has been

an eventful month at the cemetery with work foundations being installed and graves being leveled. In addition, the township park has installed a snow fence on the sledding hill and prepared the walk path for winter.

Dan Gudgel of Brent Run Landfill introduced Tom Van Dyck as the assistant district manager at the facility. Tom will be interacting often with Montrose Township. Gudgel said the Landfill finished installing 16 new gas wells. The wells are designed to help recover gas collection which will significantly reduce odor issues. In addition, he said the Landfill submitted its request for permission to expand to the Department of Environmental Quality. Gudgel said the expansion is going to be a first-class, ecological improvement project and would like to set up a separate meeting date to present the project to the board.

Mark Emmendorfer asked the board to offer a moment of silence for Wayne Yeaster, a longtime Montrose resident and Board of Review member who recently passed away.

Business:

Mosquito Abatement Bids

Supervisor Mark Emmendorfer introduced representatives Janet Mass of Rose Pest Solutions and Chuck Mullins of Advanced Pest Management a.k.a. APM. He said bids for the mosquito control program opened Thursday, Dec. 15 and the board is in need of determining which company to award the contract. In addition, Supervisor Emmendorfer deferred to trustee Dan Hill as the board's 'chemical expert' because of his orchard business and pesticide spraying experience.

Dan Hill inquired about the larvacide and adulticide components of the program.

Thorough presentations were provided by the two mosquito pesticide representatives explaining costs, procedures, materials used and timelines for mosquito pesticide implementation.

The bid price quote from APM is \$94,333.50.

The bid price quote from Rose Pest Solutions is \$83,964.

Questions and discussion by board members followed.

Resolution Authorizing Implementation of Mosquito Abatement Program

Supervisor Emmendorfer said any resident wishing to be placed on "opt out" list can obtain a shut-off form to be exempt from the mosquito spraying. In addition, if a resident is hosting a special event or party and would like their property sprayed for mosquitoes, they can be placed on a call list.

Supervisor Emmendorfer reminded the board the mosquito abatement program is set to begin in April. The township will fund the initial phase of the program and the special

winter tax assessment will be rebated back to the township when it is collected at the end of 2012.

Fred Domine made a **Motion** to accept and award Rose Pest Solutions the contract for the 2012 Montrose Township mosquito abatement program. Support for the motion was given by Gary Keeler. Vote- Dan Hill (yes), Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes), Linda Miller (yes).

Resolution on Genesee County Drain Commission Lawsuit vs Genesee County

Supervisor Emmendorfer updated board members about the lawsuit status. He said he asked County Commissioner Archie Bailey for a written statement from the board of commissioners to help Montrose Township make an informed decision on how to proceed.

Attorney Rick Austin said it is his opinion the township takes no action. He said a Genesee County judge or jury will decide the matter and the township will most likely receive benefits whether it joins the lawsuit or not.

The board took no action on this item.

Approval of 2012 Meeting and Holiday Schedule

Gary Keeler made a **Motion** to adopt the meeting and holiday schedule as presented. Support for the motion was given by Gail Fikes. Vote- All yes. Motion passed.

Budget 2012 Amendments to General Fund and Treasurer Department

Dan Hill made a **Motion** to adopt the 2012 general fund totals as presented. Support for the Motion was given by Tom Tithof. Vote – Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes), Dan Hill (yes), Linda Miller (yes). Motion passed.

Supervisor Emmendorfer said an additional \$1,800 needed to be transferred for printing and publishing in the treasurer's department.

Gail Fikes made a Motion to amend General Revenue Fund item number 101-253-900-000 by an increase of \$1,800. Support for the motion was given by Tom Tithof. Vote- Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes), Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes). Motion passed.

Supervisor Emmendorfer asked the board to look over the bid proposal of \$26,127 to purchase a new police car. He also asked the board to consider transferring \$10,000 from the police fund balance to equipment line number 207-000-984-000 to cover the expense

of the new police car and leave a remaining amount for future small equipment purchases in 2012.

Dan Hill made a **Motion** to take \$10,000 from the police fund balance and apply it to line item number 207-000-984-000 for the purpose of purchasing a new police car. Support for the motion was given by Tom Tithof. Vote- Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes), Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes).

Fred Domine made a Motion to allow police department to purchase a new police car with the stipulation not to exceed the McComb County bid price of \$26,127. Support for the motion was given by Tom Tithof. Vote- Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes), Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes).

Discussion on Jennings Foundation Proposal for Library

Supervisor Emmendorfer said he sent a letter to the Jennings Memorial Foundation announcing the completion of the new roof. The letter also proposed the Foundation consider funding modernization improvements such as paint, carpet, light fixtures, etc. The township would be willing to pay for half of the improvement expenses under the agreement to have the Foundation pay \$5,000 per year back to the township until improvement costs were repaid.

The board expressed interest in helping to institute library improvements and wants to await a response from Jennings Memorial Foundation.

City Contract Building and General Code Enforcement

Supervisor Emmendorfer said the township currently subcontracts its building inspector, Dennis Miller, to the City of Montrose and plans to renew a similar contract for 2012. The new contract takes into account Miller's four day work week and indicates residents must pre-arrange inspections to be held on Fridays. The new contract also indicates a minimum charge of \$50/hr for inspections scheduled on Saturday or Sunday.

Gary Keeler made a **Motion** to approve the Montrose City contract for Building Construction, Code Enforcement. This is a joint municipal agreement. Support for the motion was given by Gail Fikes. Vote- All yes. Motion passed.

Zoning Board of Appeals Resignation

Supervisor Emmendorfer informed the board that Tony Conrad moved out of the township and will no longer serve on the Zoning Board of Appeals.

Gary Keeler made a **Motion** to accept Tony Conrad's resignation for the Zoning Board of Appeals. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Ordinance of Ethics

Supervisor Emmendorfer said Genesee County CDBG monies require the township to develop an Ethics Ordinance for public servants, elected officials and employees. He said Attorney Rick Austin is reviewing the document and recommended it be sent to the policy and procedure committee.

Dan Hill made a **Motion** to send the Ethics Ordinance to the policy and procedure committee. Support for the Motion was given by Gary Keeler. Vote- All yes. Motion passed.

Budget Amendments for 2011 if needed

Fred Domine led the discussion on various adjustments needed to be made for the 2011 budget.

Dan Hill made a **Motion** to increase library maintenance by \$300 for line item number 101-738-931-000 from the general fund for 2011. Support for the motion was given by Gail Fikes. Vote- Fred Domine (yes), Mark Emmendorfer (yes), Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes). Motion passed.

Dan Hill made a **Motion** to increase the treasurer's budget by \$1,800 under line item number 101-253-900-000 for 2011 printing and mailing of winter tax bills. Support for the motion was given by Gail Fikes. Vote- Mark Emmendorfer (yes) Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes). Motion passed.

Dan Hill made a **Motion** to increase line item (Utilities) 101-451-920-000 by \$350 for the new tornado sirens. Support for the motion was given by Linda Miller. Vote- Linda Miller (yes), Fred Domine (yes), Mark Emmendorfer (yes), Dan Hill (yes), Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes). Motion passed.

Reappointments and openings for various boards

Supervisor Emmendorfer made a **Motion** to reappoint Morrie Fikes to the Planning Commission for a two-year term ending 12/31/2014. Support for the motion was given by Dan Hill. Vote- All Yes. Motion passed.

Supervisor Emmendorfer made a **Motion** to reappoint Dave Allard to the Zoning Board of Appeals for a two-year term ending 12/31/2014. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Supervisor Emmendorfer made a **Motion** to reappoint Bruce Roth to the Zoning Board of Appeals for a two-year term ending 12/31/2014. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Dennis Miller said John Lund agreed to take Wayne Yeaster's vacancy as a permanent Board of Review member rather than his position as an alternate member.

Mark Emmendorfer made a motion to allow John Lund to fill remaining term of Wayne Yeaster on the Board of Review which ends 12/31/2013. Support for the motion was given by Gary Keeler. Vote- Dan Hill (no), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes), Tom Tithof (yes), Gary Keeler (yes), Linda Miller (yes).

Extended Board Comments NONE

Citizens Comments NONE

Adjournment

Gary Keeler made a Motion to adjourn the meeting at 9:02 p.m. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Respectively submitted by
Lisa Briggs, Deputy Clerk

Fred Domine, Clerk

Mark Emmendorfer, Supervisor

Mark Emmendorfer Supervisor **Fred Domine** Clerk **Gail Fikes** Treasurer

Dan Hill Trustee **Gary Keeler** Trustee **Linda Miller** Trustee **Tom Tithof** Trustee