



Montrose Charter Township
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Montrose Township Board Meeting

PLACE:

Montrose Township Hall, 139 S Saginaw Street, Montrose, MI 48457

DATE:

June 21, 2011

The Meeting was called to order by Supervisor Mark Emmendorfer at 7:00 pm.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present; Linda Miller, Dan Hill, Gary Keeler, Tom Tithof, Gail Fikes, Fred Domine, Mark Emmendorfer. Absent; None.

Agenda Approval: Supervisor Emmendorfer asked to add three items to the Agenda. (1) Web Site Design by Revize (Joe Nagranth), (2) Harry Powell Rezoning (2nd Reading), (3) Montrose City Request to increase Loan for Tornado Siren Upgrade (Additional \$1,180.00 for Aluminum Rectifier)

Fred Domine made a **Motion** to add these three items to the Agenda. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Dan Hill made a **Motion** to approve the agenda as amended. Support for the motion was given by Linda Miller. Vote- All yes. Motion passed.

Citizens Comments: Mt. Morris Township Supervisor, Larry Green, thanked Chief Darrell Ellis, the Montrose Township Fire Department and the Montrose Township Board for allowing our fire department to cover Mt Morris Fire Stations I and II thereby allowing the Mt Morris Township Fire Department to attend a picnic without the anticipation of responding to an emergency.

Minutes: Dan Hill made a **Motion** to approve the minutes of the May 17th, 2011 Board meeting as written. Support for the motion was given by Gail Fikes. Vote – All yes. Motion passed.

Treasurers Report: Treasurer, Gail Fikes, presented the Treasurers Report.

Presentation of Bills: Dan Hill made a **Motion** to pay the bills as presented. Support for the motion was given by Gail Fikes. Vote- Tithof (yes), Keeler (yes), Hill (yes), Miller (yes), Emmendorfer (yes), Domine (yes), Fikes (yes). Motion passed.

Reports:

Fire Department	Police Department	Twin Township Ambulance
Building Department	Senior Center	Building & Grounds.

Reports are on file with these minutes.

Supervisor Emmendorfer read a letter from the Flushing Fire Department thanking the Montrose Township Fire Department for their quick response and help during a water rescue at the Mt Morris Road bridge on Monday May 30th, 2011.

Emmendorfer also read a letter commending our Fire Department for their assistance at a rollover accident on May 30th, 2011.

Supervisor Emmendorfer said that the Fire Department has an old gas detector that is in need of repair. Repairs for this unit will cost \$980.00. The Fire Department would like to purchase a new unit From Apollo Fire Equipment Company for \$1,152.00. The new unit will have a three year warranty. They obtained bids from the following three firms; Apollo \$1,152.00, Michigan Fire House \$1,325.00, Schramke Fire Equipment \$1,267.20.

Tom Tithof made a **Motion** to purchase a new gas detector from Apollo Fire Equipment for the bid price of \$1,152.00. The money for this purchase will come from the Fire Department Equipment Fund. Support for the motion was given by Gary Keeler. Vote- Keeler (yes), Hill (yes) Miller (yes), Emmendorfer (yes), Domine (yes), Fikes (yes) Tithof (yes). Motion passed.

Jeff Ebenhough said the new ambulance base should be up and operating by July 1st.

Senior Center Director, Sandy Parra, said that she met with the director of MediLodge and they are investigating coordinating some activities for seniors.

Business:

Montrose Township Website Design from Revize (Joe Nagranth)- Mr. Nagranth said that his company has just revised the Genesee County Web Site and he would like to make a proposal to Montrose Township to rebuild our web site. Nagranth said the web site has to become the first vehicle used to communicate with township residents. Joe said our web site could become a 24 hour a day township hall. We could feature FAQ's and have common forms such as burn permits, garage sale permits, rental agreements and building permit applications on line and available to be filled out. His company will host and design the web site and will provide the technology that will enable the township to update the web site with township personnel using everyday computer skills. Joe said that his company offers three basic web site designs. Any of these basic designs could be tailored to meet the requirements of our township. Joe demonstrated to the board how

easy it was to update the web site. The Board discussed the web site and questioned Mr. Nagranth.

Dan Hill made a **Motion** to enter into a contract with Revize Software Systems for a one time fee of \$1,600.00 to create and maintain a Web Site for Montrose Township and to pay the annual software subscription fee of \$1,200.00 for a total of \$2,800.00 this year. The annual software fee will be \$1,200.00 a year thereafter. This will be paid out of Professional Services 101-103-805.000. Support for the motion was given by Linda Miller. Vote- Hill (yes), Miller (yes), Emmendorfer (yes), Domine (yes), Fikes (yes), Tithof (yes), Keeler (yes). Motion passed.

Harry Powell Rezoning- (2nd Reading)- Dan Hill made a **Motion** to approve the second reading for the Harry Powell Rezoning Ordinance 11-192. Support for the motion was given by Gary Keeler. Vote – All yes. Motion passed.

Montrose City Request for loan to include additional \$1,180.00 for an Aluminum Rectifier; Supervisor Emmendorfer said that the City of Montrose had their City Council meeting and agreed to update their tornado siren and to accept the loan offered by Montrose Township. However, they wish to upgrade to an aluminum rectifier which will add an additional \$1,180.00 to the price. The City of Montrose is asking the Montrose Township to raise their loan offer to \$6,980.00.

Dan Hill made a **Motion** to increase the loan offered to the City of Montrose by \$1,180.00. This will increase the total amount offered from \$5,800.00 to \$6,980.00. Support for the motion was given by Gail Fikes. Vote- Miller (yes), Emmendorfer (yes), Domine (yes), Fikes (yes), Tithof (yes), Keeler (yes), Hill (yes). Motion passed.

Land Sales- 12254 Duffield Road and 7000 block of Farrand Road (vacant property); Independent Realty has released Montrose Township from the sales contract for these two parcels. The realty also waived all charges for listing and advertising these parcels. Emmendorfer explained that we received three bids on the Duffield Road property and one bid on the Farrand Road property.

The bids are;

Farrand Road- Steve Klein and Donald Oszust bid a total of \$1,000.00.

Dan Hill made **Motion** to reject the offer of \$1,000.00 for the Farrand Road property. Support for the motion was given by Tom Tithof. Vote- Emmendorfer (no), Domine (no), Fikes (no), Tithof (yes), Keeler (yes), Hill (yes), Miller (yes). Motion passed.

12254 Duffield Road- Dawn Lawhorn and Mike Miller bid a total of \$1,500.00.
 LaDonna and Jim Ingram bid a total of \$2,000.00.
 Brian Root bid a total of \$1,000.00.

Fred Domine made a **Motion** to accept the bid from the Ingram's in the amount of \$2,000.00 with a stipulation in the purchase agreement requiring the house located on the property to be demolished within six months of the date of sale. Support for the motion was given by Gail Fikes. Vote- Domine (yes), Fikes (yes), Tithof (yes), Keeler (yes), Hill (yes), Miller (yes). Motion passed.

Attorney Austin said that he would have the purchase agreement with the demolition provision prepared and presented to the Ingram's in time for them to review the document and to make their decision to accept or refuse it before the July board meeting.

Trustee, Dan Hill, asked Supervisor Emmendorfer if he would advertise the Farrand Road property in the Tri-County Citizen. Emmendorfer said that he would place an ad in the newspaper.

Brent Run Landfill Public Improvement Funding Program: Several months ago the Township contracted with Wade-Trim to investigate the feasibility of developing a Capital Improvement Program for Montrose Township. Chip Smith & Beth Schroeder developed a survey that was made available to the residents of the township and as a result of the survey Chip recommended that the Township not develop a Capital Improvement but instead create a Public Improvement Funding Program utilizing the Impact Funds from the Brent Run Landfill. Nick Lomacko and Beth Schroeder developed this resolution to establish parameters for the program. If the Board approves this resolution tonight, Wade-Trim will develop an application form and a time line for submission of the application for the funding of projects. Beth Schroeder answered questions from various Board members.

Fred Domine made a **Motion** to adopt the Resolution to Create and Establish a Brent Run Landfill Public Improvement Funding Program. Support for the motion was given by Tom Tithof. Vote- (6) yes, (1) no. Motion passed.

Mosquito Abatement Program: Supervisor Emmendorfer said that the language for the Mosquito Abatement Program has been revised as requested at the May Board meeting. Mark asked if there was interest in putting this item on the November ballot. Dan Hill made a Motion to put the following question on the November 2011 ballot. "Shall the Montrose Charter Township impose a twenty (\$20.00) dollar assessment upon each improved parcel within the township for a period of five (5) years, 2012 through 2016 inclusive, to provide funding for a township wide mosquito abatement program, thereby raising an estimated \$61,880.00 in the first year the assessment is levied." Support for the motion was given by Gail Fikes. Vote- All yes. Motion passed.

1st Reading of Ordinance 11-190 "General Offenses and Penal Code"; Dan Hill made a **Motion** that tonight be the first reading of Ordinance 11-190 "An Ordinance Adopting a Comprehensive Criminal Code, Including the Adoption of Misdemeanors and Non-Criminal Municipal Civil Infractions for the Charter Township of Montrose, Repealing the Establishment of a Municipal Ordinance Violations Bureau, in Order to Preserve the Public Health, Safety and Welfare and to Provide Penalties for the Violation Thereof".

Support for the motion was given by Tom Tithof. Vote- Emmendorfer (yes), Domine (yes), Fikes (yes), Tithof (yes), Keeler (yes), Hill (yes), Miller (yes). Motion passed.

Sewer and Water Assessments (Gail Fikes); Gail called the Board's attention to a list of sewer and water customers who are delinquent in payment of their bills. Gail asked the Board for permission to add these delinquent accounts to the respective property tax bills for these parcels.

Fred Domine made a **Motion** to add the delinquent Sewer and Water Accounts to the property tax statements for their respective parcels. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Garbage Assessment 13-18-100-004; Gail Fikes said a Garbage Assessment was placed on this parcel in error and needs to be removed.

Dan Hill made a **Motion** to remove the Garbage Assessment against parcel 13-18-100-004. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Discussion on Detroit Water Rate Increase; Mark called the Board Members attention to the Water Rate Increase document enclosed in our packets. The Commodity rate has increased to \$2.96 per hundred cubic feet of water. Mark said that the Township Board anticipated this increase when we raised our water rates a couple of months ago. Our Commodity charge is currently \$3.04 per hundred cubic feet of water.

Fire Department sale of 1971 Grass Fire Truck; Emmendorfer said the Fire Department has requested to sell their 1971 (later proven to be a 1970) Grass Fire Truck. This truck is a 4WD, ¾ ton pickup truck with 15,000 miles on it. It has a 200 gallon water tank located in the pickup box with a hose reel and pump. There is a winch on the front of the truck. The Fire Department would like to sell it (as is) removing only the radio equipment. Assistant Chief George Taylor said the Department has not used the truck in two years. They now rely on the two Quads that are set up for fighting grass fires. They would like to use the money from the sale of the truck to purchase an enclosed trailer for the Quads and Water Rescue equipment. Fred Domine said that he would like to advertise the Fire Truck on Craig's List for \$10,000.00. Board members suggested that he try to sell the truck on E-Bay with a reserve bid of \$10,000.00.

Tom Tithof made a **Motion** for Fred Domine to list the 1971 Fire Truck on E-Bay with a \$10,000.00 Reserve. If the Truck does not sell on E-Bay, Fred can list it on Craig's List. Support for the motion was given by Gary Keeler. Vote- All yes. Motion passed.

Discussion of Codified Ordinance Updates; in the past, the Board has adopted an Emergency Ordinance to adopt the Codified Ordinance Updates. Attorney Austin said that it is his opinion that the Board does not need to take this action. No action was taken on this item.

Discussion of a Disc Golf Course at Barber Park; Supervisor Emmendorfer said that he received a request to install a Disc Golf Course at Barber Park. The requestor gave us a cost estimate of \$9,452.00 for the equipment required to establish a course. The Board did not take any action on this item of business

Resignation of Robert Doyle from the Planning Commission; Supervisor Emmendorfer presented a letter of resignation from Robert Doyle. He has resigned his appointments to the Planning Commission and the Zoning Board of Appeals. The resignation was effective May 17, 2011.

Gary Keeler made a **Motion** to accept the resignation of Robert Doyle from the Planning Commission and the Zoning Board of Appeals. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Discussion on Mailbox Security (Dan Hill); Supervisor Emmendorfer suggested placing signage on the inside hall door adjacent to the mailboxes proclaiming it to be an “Emergency Exit Only” and placing signs on the rear mail box doors stating “Authorized Personnel Only”. Trustee Hill would like to have the rear mailbox doors locked and only accessible to authorized personnel. The Board did not take any action on this item.

Budget Amendments (Fred Domine); Fred Domine said that we should increase General Ledger line 208-000-993.000 by \$348,500.00 and increase General Ledger line 277-000-084.001 by \$348,500.00. This will allow us to transfer the money we received from the State for the Park Project back into the Impact Fund.

Dan Hill made a **Motion** to increase GL lines items 208-000-993.000 and 277-000-084.001 by \$348,500.00 respectively. Support for the motion was given by Gary Keeler. Vote- All yes. Motion passed.

Citizens Comments: None

Adjournment: Fred Domine made a **Motion** to adjourn the meeting. Support for the motion was given by Gary Keeler. Vote- All yes. The meeting adjourned at 9:10 P.M.

Submitted by
Fred Domine

Fred Domine, Township Clerk

Mark Emmendorfer, Supervisor

Mark Emmendorfer Supervisor

Fred Domine Clerk

Gail Fikes Treasurer

Dan Hill Trustee **Gary Keeler** Trustee **Linda Miller** Trustee **Tom Tithof** Trustee