



Montrose Charter Township
 139 S. Saginaw Street, P.O. Box 3128 Montrose, MI 48457
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Montrose Township Regular Board Meeting
January 19, 2010

The meeting was called to order by Supervisor Mark Emmendorfer at 7:00pm.

The Meeting began with the Pledge Allegiance to the Flag.

Roll Call: Present- Fred Domine, Mark Emmendorfer, Tom Tithof, Dan Hill, Linda Miller, Gary Keeler, Gail Fikes. Absent- 0

Citizens Time: No Public Input

Minutes:

Tom Tithof made a **Motion** to accept the minutes of the December 15, 2009 regular board meeting as written. Support for the motion given by Dan Hill. Vote all yes. Motion passed.

Gary Keeler made a **Motion** to accept the minutes of the December 22, 2009 Special Board meeting as written. Support for the motion given by Dan Hill. Vote all yes. Motion passed.

Dan Hill made a **Motion** to accept the minutes of the December 29, 2009 Special Board Meeting as written. Support for the motion given by Tom Tithof. Vote all yes. Motion passed.

Treasurers Report: Gail Fikes gave the Treasurers Report.

Revenue Expenditure Report: Supervisor Emmendorfer presented the Revenue/Expenditure Report.

Presentation of Bills: Gary Keeler made a **Motion** to pay the bills as presented. Support for the motion given by Dan Hill. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Reports:

Fire- Report on file with these minutes. Chief Ellis said that the Fire Department survey indicated that the members were in favor of the current structure of the department.

Police- Report on file with these minutes. Supervisor Emmendorfer commended Danelle Barker for the excellent manner in which she presented the statistics.

C M Ambulance- Patient transport receipts met the minimum due. The Township does not owe any additional.

Building Department- Report on file with these minutes.

Senior Center- Report on file with these minutes.

Building and Grounds- Report on file with these minutes. The sledding hill has been a real success.

Business:

Wade Trim Bike Path/ Water Main updates. (Beth Schroeder)-

Beth said everything is in order for the MDOT Bike Path Grant. MDOT will be making their Grant decision at their 1 March, 2010 meeting. Beth said Montrose Township had received a record number of Letters of Support (48) for this project. We will be notified by the State of Michigan MDOT if we are successful.

The water line project has been reduced in scope because of the total cost and our inability to receive a grant from the USDA. We are presently considering Nichols Road from the city limits to Frances Rd and Wilson Road from Nichols to Seymour Road. This route would serve a lot of residents as well as create water line loops which will present more access points to the municipal water system by both the city and the township. The cost of this project would be 1.9 Million dollars.

Fireman John Gifford Retirement Presentation-

Supervisor Emmendorfer asked John Gifford to step forward and receive his retirement plaque from the Montrose Township Fire Department. John has served on the Fire Department for forty six years.

Fire Equipment Bids (Darrell Ellis)-

Dan Hill made a **Motion** to purchase the hose and hose fittings from Apollo Fire Equipment Company for the amount of \$17,142.60. Support for the motion given by Gary Keeler. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Dan Hill made a **Motion** to purchase 6 sets of Bunker Gear from Apollo Fire Equipment Company for the amount of \$7,980.00. Support for the motion given by Gary Keeler. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Dan Hill made a Motion to purchase six monitors from MGR Professional Electronics Integrators for the amount of \$2,640.00. Also, to adjust the Fire Equipment budget for the additional expenditure of \$762.60 over the previously approved \$27, 00.00 for these purchases. Support for the motion given by Tom Tithof. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Concessionaire Agreement-

Supervisor Emmendorfer explained that the Concessionaire Agreement, in its present form, has been pared down to two pages from its original five pages. Mark brought item six of the agreement to the Board's attention. It specifically designates Insurance amounts as required in our Park Ordinance. There was some question as to if the Park Ordinance should be reviewed

Dan Hill made a **Motion** to table action on the Concessionaire Agreement until next months Board meeting. Support for the motion given by Tom Tithoff. Vote- All yes. Motion passed.

Snow Blower Bids-

Fred Domine explained that during periods of heavy snow accumulation, the snow blower will make it easier to uncover grave plots without damaging adjacent headstones and memorials. Maynard Reed obtained bids for a Toro snow blower model 38624 from Tri-County Equipment (\$1,179.00), Flushing Lawn & Tractor (\$1,299.00), and Grand Blanc Outdoors (1,189.00).

Dan Hill made a **Motion** to purchase a snow blower Toro model 38624 from Tri-County Equipment for the amount of \$1,179.00. Support for the motion by Gary Keeler. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Budget Correction (Wage Page)-

Mark Emmendorfer explained that the Chief of Police Wage shown on the 2010 wage page was in error. The correct amount should be \$50,393.00.

Tom Tithof made a **Motion** to accept the corrected wage page for the 2010 Budget with the correction to the Chief of Police wage. Support for the motion given by Dan Hill. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Montrose Trailer Park Sewage Overcharge/Reimbursement-

Supervisor Emmendorfer explained that the Montrose Trailer Park installed a new metered water system in order to not be billed at the flat rate sewage charge. The trailer park has been receiving what they believed to be excessive sewer use charges. They discovered that Genesee County has been reading their water meter erroneously by adding a (0) digit to the reading. This has resulted in excessive consumption charges being assessed to their account from 10/01/2008- 12/01/2009. The excess total is \$55,359.71. The County portion of this amount is \$40,629.06 and the Township portion is \$14,730.65. Montrose Trailer Park is requesting reimbursement in the amount of \$55,359.71. Genesee County will reimburse the Township and the Township will reimburse Montrose Trailer Park.

Tom Tithof made a **Motion** to refund \$14,730.65 to the Montrose Trailer Park from the Sewer Fund. Support for the motion given by Dan Hill. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Planning Commission Appointment-

Supervisor Emmendorfer said that Janet Truebloods' appointment to the Planning Commission expired on 12/31/09. She has requested to be reappointed to the Planning Commission and it is his recommendation to reappoint her. Her term would expire 12/31/2012.

Fred Domine made a **Motion** to reappoint Janet Trueblood to the Montrose Township Planning Commission. Support for the motion by Linda Miller. Vote- All yes. Motion passed.

Telephone Proposal-

Supervisor Emmendorfer explained the proposal for a new telephone system from CenturyTel. This new system would allow callers to be transferred between the Township Hall, Fire Department and Police Department. The cost to purchase this system breaks down as follows. Total cost for would be \$7,371.43. The Township Hall portion is \$3,524.94 and the Police and Fire Department portion is \$3,846.49.

Fred Domine made a **Motion** to purchase a new telephone system for the Montrose Township Hall from CenturyTel for a quoted price of \$3,524.94, and to not accept the bid of \$3,846.49 for the Police and Fire Departments at this time, and to adjust the Capital Improvement line of the budget 101-103-983.000 by \$3,524.94. Support for the motion was given by Gary Keeler. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

The Board decided to delay making a decision about the Police and Fire Department until it can be determined if they would need all new telephones.

C M Ambulance Contract Extension-

Emmendorfer explained he had contacted C M Ambulance and informed them that the Montrose Township Board had instructed him to go out for bids for ambulance service. C M has offered to provide ALS ambulance service to Montrose Township at no charge through March of 2010 if the township would extend their contract with the township through March 2010.

Tom Tithof made a **Motion** to extend our contract with C M Ambulance through March 31, 2010. Montrose. Support for the motion given by Dan Hill. Vote- All yes. Motion passed.

Supervisor Emmendorfer asked the board how they felt about the length of the contract requested in the Request for Proposals being sent out to the ambulance companies. Three year of five year agreement? Rich Cummings asked about including training for Fire Department personnel in the contract and the possibility of housing the ambulance service at the Fire Department.

Audit Proposals (Fred Domine)-

Fred Domine said that we have received six proposals to perform the townships annual audit. The price range for the proposals was \$7,000.00 to \$17,000.00. The finance committee met on January 14, 2010 and it is their recommendation that Montrose Township contract with Barry E. Gaudette CPA, PC to perform the annual audit for Montrose Township and to prepare the F-65 report required by the State of Michigan. Mr. Gaudette has performed the Townships audits in the past and his work was satisfactory. Barry Gaudette's proposal is \$7,000.00 a year with a three year contract.

Tom Tithof made a **Motion** to enter into a three year contract with Barry E Gaudette CPA, PC in the amount of \$7,000.00 per year to perform the Montrose Charter Township annual audit and to prepare the F-65 report required by the Sate of Michigan. This contract will cover fiscal years 2009, 2010, and 2011. Support for the motion was given by Gary Keeler. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Discussion on Committee Reorganization (Dan Hill)-

Dan explained his reasons for wanting to change the township Board Committee structure. Dan would like to have four committees. The committees would be Budget, Personnel, Policy, and Building and Grounds. There was discussion between the Board members but no motions or recommendations were made. Supervisor Emmendorfer said that he was satisfied with the current committee format and that it was working OK.

Removal of Assessment for Sanitation from parcel 13-30-200-018-

Treasurer, Gail Fikes, requested removal of the Waste Assessment from parcel 13-30-200-014. This is an inactive parcel and the assessment is already being charged to parcel 13-30-200-018.

Gary Keeler made a **Motion** to remove the Waste pick up assessment from parcel 13-30-200-014. Support for the motion was given by Fred Domine. Vote- Hill (yes). Domine (yes), Tithof (yes), Keeler (yes), Miller (yes), Fikes (Yes), Emmendorfer (yes). Motion passed.

Any Other Business: None

Citizens Comments:

Patricia Payne asked why we would house the ambulance at the Fire Department? Supervisor Emmendorfer explained that it would be beneficial to garage the ambulance in a heated building. The ambulance has to run continuously in the cold weather to avoid freezing the medical supplies stored in it.

Adjournment:

Gary Keeler made a Motion to adjourn the meeting. Support for the motion was given by Linda Miller. Vote- All yes. Meeting adjourned at 9:15pm.

Submitted by
Fred Domine, Township Clerk

Mark Emmendorfer, Supervisor

Fred Domine, Clerk

Mark Emmendorfer - Supervisor **Fred Domine** – Clerk **Gail Fikes** – Treasurer
Township Trustees - **Gary Keeler, Dan Hill, Linda Miller, Tom Tithof**