



Montrose Charter Township
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Montrose Township Board Meeting

PLACE:

Montrose Township Hall, 139 S Saginaw Street, Montrose, MI 48457

DATE:

October 19, 2010

The Meeting was called to order by Supervisor Mark Emmendorfer at 7:00 pm.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present- Mark Emmendorfer, Fred Domine, Gail Fikes, Gary Keeler, Tom Tithof, Linda Miller, Dan Hill. Absent- 0

Agenda Approval: Gary Keeler made a **Motion** to approve the Agenda as written. Support for the motion given by Dan Hill. Vote all yes. Motion passed.

Citizens Comments: None.

Minutes: Tom Tithof made a **Motion** to approve the September 21st Board meeting minutes as written. Support for the motion by Linda Miller. Vote- All yes. Motion passed.

Gary Keeler made a **Motion** to approve the minutes of the September 23rd 2010 Special Board Meeting. Support for the motion by Gail Fikes. Vote- All yes. Motion approved.

Treasurer's Report: Gail Fikes presented the Treasurers Report.

Revenue Expenditure Report: Supervisor Emmendorfer presented the Revenue/Expenditure Report.

Presentation of Bills: Tom Tithof made a **Motion** to pay the bills as presented. Support for the motion was given by Linda Miller. Vote- Fred Domine (yes), Gail Fikes (yes), Tom Tithof (yes), Gary Keeler (yes), Dan Hill (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

Reports:

Fire-On File

Police-On File

Senior Center-On File

Building & Grounds-On File

Twin Township-On File

Building Department-On File

Business:

Public Hearing for Confirming Special Assessment Roll for Wheeler Drive. - This item was not published correctly and the Board can not take any action. A Special Board Meeting is scheduled for October 26 at 7:00pm for this Public Hearing.

Presentation by Wade-Trim outlining possible Capital Improvement Plan- Beth explained the Capitol Improvement Plan would prioritize projects. Having priorities in place makes it easier to search for grant money. Beth said that the Board should begin to think about possible projects to prioritize. Charles “Chip” Smith will make a full presentation at the November Board meeting.

Wade-Trim Proposal for Engineering Services for Parking Lot Construction Phase- Beth Schroeder said that the parking lot construction should start on the Wednesday the 20th of October. This proposal would include staking the project. Monitoring the project as it is constructed and verifying payment requests. Because of the size of the project there will not be a full time inspector designated. The cost for this service is \$5,300.00.

Tom Tithof made a **Motion** to accept the proposal of \$5,300.00 from Wade-Trim for Construction Engineering Services. Support for the motion was given by Fred Domine. Vote- Fikes (yes), Tithof (yes), Keeler (yes), Hill (yes), Miller (yes), Domine (yes), Emmendorfer (yes). Motion passed.

Beth Schroeder gave an update on the water main project and the non-motorized pathway. Genesee County Drain office has issued an approval letter for the construction of the water main. The county normally requires all inspection fees to be paid up front. For our water main project this would amount to approximately \$11,000.00. Because we don't know if the project is a go at this time we have asked to have these fees waived until the bid is let to a contractor.

The non- motorized trail has had some favorable comments. We have been asked to consider moving the trail from the south side of M-57 to the north side of the M-57. Another idea was to continue the pathway north along Seymour Road to Allen Drive and access the school property. This would become a “Safe Routes” school program. Beth said that she believes that the project is still viable.

Second reading of the Wind Energy Zoning Ordinance- Gary Keeler made a **Motion** to consider this the second reading of and to adopt the Montrose Township Wind Energy Conversion Ordinance. Support for the motion was given by Gail Fikes. Vote- Tithof (yes), Keeler (yes), Hill (no), Miller (yes), Domine (yes), Fikes (yes), Emmendorfer (yes). Motion passed.

Ordinance to amend Chapter 31 of the Codified Ordinances (Purchasing)- This change to the ordinance would raise the dollar amount that can be purchased with the approval of two executive township officials from \$500.00 to \$1,000.00 to \$500.00 to \$2,000.00. Purchases of \$2,000.00 to \$5,000.00 would have to have two proposals and would need Board approval. Also the 5% bid consideration for township residents is eliminated. Finally, the minimum value for the sale of township property is raised from \$50.00 to \$100.00. Gary Keeler made a Motion to accept these changes to the Township Zoning section 31.02 and to consider this to be the first reading of the Ordinance. Support for the motion was given by Dan Hill. Vote- Keeler (yes), Hill (yes), Miller (yes), Domine (yes), Fikes (yes), Tithof (yes), Emmendorfer (yes). Motion passed.

Resolution Implementing Employee Health Care Incentive Program- Supervisor Emmendorfer explained the concept of the Health incentive program. No action was taken on this item and it was tabled until clarifications are made. Gary Keeler made a **Motion** to table the Employee Health Care Incentive Program. Support for the motion was given by Gail Fikes. Vote- All yes. Motion passed.

Senior Center Budget Approval- Supervisor Emmendorfer explained the downward spiral of the Senior Center budget funding from the County. The proposed budget for the 2010-2011 fiscal year is \$144,980.00. Dan Hill made a **Motion** to adopt the proposed 2010-2011 Senior Center budget as presented. Linda Miller gave support to the motion. Vote- Hill (yes), Miller (yes), Domine (yes), Fikes (yes), Tithof (yes), Keeler (yes), Emmendorfer (yes). Motion passed.

Dan Hill made a **Motion** to transfer \$26,250.00 from the General Fund to the Senior Center Fund to make up for the budget funding deficiency. Support for the motion given by Gail Fikes. Vote- Miller (yes), Emmendorfer (yes), Domine (yes), Fikes (yes), Tithof (yes), Keeler (yes), Hill (yes). Motion passed.

Tom Tithof made a **Motion** to open a Senior Center bank account and to transfer the amount of \$31,271.00 into this account. Support for the motion given by Dan Hill. Vote- Domine (yes), Fikes (yes), Tithof (yes), Keeler (yes), Hill (yes), Miller (yes), Emmendorfer (yes). Motion passed.

Municipal League Ballot Authorization- Tom Tithof made a **Motion** for Montrose Township to cast its vote for the six directors chosen by the Michigan Municipal League for their Board of Directors. Support for the motion given by Gary Keeler. Vote- All yes. Motion passed.

Resolution to dedicate the Township Hall in Honor of past Treasurer, Donald Sullivan- Supervisor Emmendorfer asked the Board if there was interest in dedicating our newly remodeled Township Hall in memory of Donald Sullivan to honor him for his years of dedication to our community. Mark said we could purchase a plaque commemorating Don for \$450.00. Gary Keeler made a **Motion** to dedicate the Township Hall in memory of Donald Sullivan and to purchase a plaque to be placed in the hall. The cost of the plaque to be no greater than \$450.00. Support for the motion was given by Linda Miller. Vote- Fikes (yes), Tithof (yes), Keeler (yes), Hill (no), Miller (yes), Emmendorfer (yes), Domine (yes). Motion passed.

Resolution to dedicate the Walking Path at Barber Park in Honor of past Supervisor, Bryce Lane- Supervisor Emmendorfer said that Bryce Lane was instrumental in obtaining the property and applying for and receiving the original grant for the Barber Memorial Park. Mark asked if there was interest in naming the walking path around the perimeter of the park “Bryce Lane Walking Path” in recognition of the effort and diligence that Bryce put forth to make our park a reality. Fred Domine made a **Motion** to name the Walking Path at the Barber Memorial Park in honor of Bryce Lane and to purchase a plaque acknowledging Bryce’s commitment to our community. The price of the plaque is not to exceed \$450.00. Support for the motion was given by Gary Keeler. Vote- Tithof (no), Keeler (yes), Hill (no), Miller (yes), Emmendorfer (yes), Domine (yes), Fikes (yes). Motion passed.

Discussion on Rental Fees for Barber Park- There was discussion on possibly raising the rental fee for the pavilion at Barber Park. Gary Keeler made a **Motion** to send this item to the Building and Grounds Committee for their recommendation. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Proposal to widen the Cemetery drive project from 8 feet to 10 feet- Supervisor Emmendorfer said that he had asked Newton Excavating to give him a proposal for widening the the new drive in the cemetery from 8 feet to 10 feet. The bid specifications called for 8 feet but the existing drives are 10 to 12 feet in width. The proposal for widening this drive is \$1400.00. Gary Keeler made a **Motion** to accept the proposal from Newton Excavating to widen the drive at the cemetery from 8 feet to 10 feet. For the amount of \$1,400.00. Support for the motion was given by Dan Hill. Vote- Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Gail Fikes (yes), Tom Tithof (yes), Gary Keeler (yes), Dan Hill (yes). Motion Passed.

Budget Amendments- None

Discussion Inter-governmental Agreement (no Action)- Supervisor Emmendorfer presented a draft copy of the Inter-Governmental agreement for the property at 127 Saginaw between the Township and the City of Montrose. Mark said he was presenting the agreement to the Board in order to receive input from them.

Extended Board Member Comments-Supervisor Emmendorfer presented two quotations for bus tires for the Senior Center bus. Capitol Tire quoted \$1,883.78. Kan Rock Tire quoted \$1,935.18 which included 103.09 taxes. The township does not pay sales tax and their price before the tax was \$1,832.09. Dan Hill Made a **Motion to purchase the tires from KanRock Tire Co for \$1,832.09. Support for the motion was given by Gary Keeler. Vote- Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Gail Fikes (yes), Tom Tithof (yes), Gary Keeler (yes), Dan Hill (yes). Motion Passed.

Citizens Comments: None

Adjournment: Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Gail Fikes. Vote- All yes. Meeting adjourned at 9:35pm.

Submitted by
Fred Domine
Montrose Township Clerk

Fred Domine, Clerk

Mark Emmendorfer, Supervisor

**KanRock Tire Co. would not honor their price of \$1,832.09 but wanted \$2,398.94 for the tires when we went there to purchase the tires. The Senior Center bus tires were purchased from Capitol Tire for \$1,715.46 plus \$148.00 for installation and balancing by Louie's towing. The total price was \$1,863.46.

Mark Emmendorfer Supervisor

Fred Domine Clerk

Gail Fikes Treasurer

Dan Hill Trustee

Gary Keeler Trustee

Linda Miller Trustee

Tom Tithof Trustee