



Montrose Charter Township
139 S. Saginaw Street, P.O. Box 3128 Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Regular Board Meeting
October 20, 2009

The meeting was called to order by Supervisor Mark Emmendorfer at 7:00pm.

Roll Call: Present- Mark Emmendorfer, Gail Fikes, Tom Tithof, Gary Keeler, Dan Hill, Linda Miller
Absent- Fred Domine

Citizens Comments: Supervisor Emmendorfer asked for citizen's comments, no citizens with comments citizen comments closed.

Minutes: Gary Keeler made a **Motion** to accept the September 15, 2009 Special Board Meeting minutes as written **Motion supported** by Dan Hill. Vote -All yes. Motion passed.

Tom Tithof made a **Motion** to accept the September 15, 2009 Regular Board Meeting Minutes as written. **Motion supported** by Dan Hill. Vote –All yes. Motion passed.

Treasurers Report:
Treasurer Gail Fikes gave the Treasurers report.

Revenue/Expenditure Report:
Supervisor M. Emmendorfer presented the Revenue/Expenditure report which is on file with these minutes.

Presentation of Bills:
Tom Tithof made a **Motion** to pay the bills as presented. **Motion supported** by Gary Keeler. Vote- Emmendorfer (yes), Fikes (yes), Tithof (yes), Keeler (yes), Hill (yes), Miller (yes) Motion passed.

Reports:

Fire- Report on file. Chief Darrell Ellis stated the tanker was just repaired. Tom Tithof asked if we have any new recruits for the fire department, Chief Ellis said they have had three apply.

One is in school right now. The three will come on board and the Township will have a year to evaluate them.

Police- Report on file. Chief Ellis stated they requested a donation from the Blueberry Committee for a gun safe and the committee was generous enough to honor that request and donated \$582.99 for the gun safe. Chief Ellis also stated the lawsuit case was dismissed through the court of appeals and we were found to have done no wrong, and this case set precedence for all the officers in the state.

C-M Ambulance - Report on file. The ambulance charge for the month of September is \$4,000.00. Supervisor Emmendorfer explained the runs were down and the reimbursement for the runs were down, causing us to pay more and in November the board will take a look at the contract to see if we want to return to the basic service

Building Department- Report on file.

Senior Center- Report on file. Senior director Sandra Parra commented they had a successful flu shot turn out.

Building and Grounds - Report on file. Supervisor Emmendorfer stated AYSO is in full swing, The Pier wash out has all been repaired, report is in the packet. They are in the process of building a fence all the wood was so kindly donated by Gail Jacobi.

Business:

Lions Club Proposal for Concession Trailer at Barber Park

The Lions Club put on a very nice presentation about the proposal for the concession Trailer, stating they are completely non profit and give back to the communities, Supervisor Emmendorfer stated the board has to consider based on the Township Ordinance, that they would need a lease agreement to be able to grant this request. Much discussion took place on food, cleanup, opportunities on the hot food being available; Jeff Byers 11272 Frances Rd. said everything would be cleaned up after such sales. After more discussion between the Board members and the Lions club, Gary Keeler requested that they hear what AYSO was requesting before a decision was made by the Board because maybe their was something the two groups could work out together. Tom Tithof stated he would like to hear what AYSO had to say first, the board members agreed.

AYSO Concession request

Scott Williams Regional coach for AYSO Montrose says what they are looking for is 21 weeks to be able to sell to their own group so they could keep the cost down for the parents on uniforms and supplies (field paint) he said it is greatly needed for the AYSO children and parents in this economy. Scott said any money from the sales goes back to cut the costs of the uniforms they are not looking to build a slush fund just to help the kids. AYSO won't be selling hot food just things like Gatorade, granola bars all healthy foods. Supervisor Emmendorfer asked if AYSO was given a chance would they be willing to work out something with the Lions

Club, AYSO said they were willing to get together in the future to meet and work on something with the Lions Club. There was more discussion. Tom Tithof suggested AYSO and the Lions Club work together. Attorney Otis Stout stated we could not let AYSO control the Lions being at the Park that would be a Board-Lease agreement. Supervisor Emmendorfer told the Lions club that he and the Township attorney would put a lease agreement together and have the Lions back at the December 15, 2009 meeting. **Motion** made by Dan Hill to grant AYSO's request to sell to their members for the week of October 24, 2009. **Motion supported** by Gary Keeler Vote-All (yes). Motion passed.

Similar **Motion** made by Dan Hill to allow AYSO sell to their own members for the 2010 season, stipulation dates are to be submitted as soon as possible. **Motion supported** by Tom Tithof Vote- All (yes). Motion passed.

Firefighter Retirement:

Supervisor Emmendorfer read the retirement letter of Richard Crandall who retired as of October 1, 2009 after 32 years of service to the Montrose Township Fire Department. **Motion** made by Gary Keeler to accept the retirement of Richard Crandall. **Motion supported** by Dan Hill Vote- All (yes). Motion passed.

Firefighter Retirement Presentation:

Awards were presented to retired Firefighters Dale Link for 15 years of service, and John Newcomer for 45 years of service. Montrose Township is thankful for all the years of service.

Master Plan Review:

Gary Keeler made a **Motion** to accept the Master Plan as presented and approved at the October Planning board meeting. **Motion supported** by Tom Tithof. Vote- Miller (yes), Hill (yes), Keeler (yes), Fikes (yes), Tithof (yes), Emmendorfer (yes). Motion passed.

Township hall Construction update with bid requests:

Construction amount and bids on file. Supervisor Emmendorfer explained the bids and construction. Motion made by Tom Tithof to accept Huber's bid for \$1,900.00 on the floor refinishing. Motion supported by Dan Hill Vote- Miller (yes), Hill (yes), Keeler (yes), Tithof (yes), Fikes (yes), Emmendorfer (yes).

There was some discussion on the partition for the Township hall. **Motion** made by Tom Tithof to purchase the partition for \$1,696.41. **Motion supported** by Linda Miller Vote- Miller (yes), Hill (yes), Keeler (yes), Fikes (yes), Tithof (yes), Emmendorfer (yes). Motion passed.

Request Board approval for bids on front door vestibule:

Supervisor Emmendorfer explained about the front door vestibule and asked if he could get approval for bids based on the vestibule drawings that were provided. **Motion** made by Tom Tithof to give leeway to seek specs and bids. **Motion supported** by Gary Keeler. Vote- All

(yes). Motion passed.

Update on Demolition on 127 S. Saginaw:

Supervisor Emmendorfer explained Goyette Environmental came back with finding that there was no asbestos found in the building and we will begin proceeding on the demolition that was awarded to M-57 Aggregates. Glenn will sub contract through Belill excavating because a builder's license is required. Attorney Otis Stout will draw up a contract with the contractor in case there is lead based paint involved. Much more discussion took place on permits, and the ability to store some of the materials. Supervisor Emmendorfer stated that if the board wanted to go out for bids on the demolition Supervisor Emmendorfer and Glenn Powell were ok with that. No request was made.

Consideration on Pedestrian Pathway to Township Park:

There was discussion on the park pathway and thoughts were that we may be able to get some grants. This project could benefit the whole community. Gary Keeler stated if we go beyond this first step the project will then have to go before the Planning Commission. **Motion** made by Gary Keeler to go with Wade Trim for \$1,600.00 for professional services in making grant application's for the pedestrian trail, non- motorized bike pathway from the city limits to Barber Memorial Park. **Motion supported** by Linda Miller. Vote- Miller (yes), Hill (yes), Keeler (yes), Tithof (yes), Fikes (yes), Emmendorfer (yes). Motion passed

Budget Adjustment decisions for Fire Dept. and Police Dept:

There was much discussion on the amendment of the budget. Supervisor Emmendorfer explained we really are not over budget, we just did not take into consideration the retirement bonuses and that the revenue sharing monies we had expected we did not receive. Supervisor Emmendorfer stated we need to transfer from somewhere even if we have to remove it from our investments before they mature. That would be up to the board, there was more discussion. **Motion** made by Dan Hill to use the \$110,025.63 from the impact savings fund for the money needed for the police and fire and then open one of CD's if needed. **Motion supported** by Tom Tithof. Vote-Miller (yes), Hill (yes), Keeler (yes), Tithof (yes), Fikes (yes), Emmendorfer (yes). Motion passed.

Single Lot Special Assessments for Culverts/Mowing/Sewer/Water Non-Payments:

Treasurer Gail Fikes read and explained the need to bring the single lot Assessments to the board to be able to put the unpaid balance on the winter 2009 taxes. All of the affected people have been notified by mail. There was discussion on the fact that we now have to bill for culverts because the county has passed this on to us. **Motion** made by Dan Hill to give permission to make single lot Special Assessments on winter 2009 taxes as needed. **Motion supported** by Tom Tithof. Vote-All (yes) Motion passed

Any Other Business:

Trick or Treat on October 31, 2009 to coincide with the city:

Motion made by Dan Hill to have Trick or Treating on Saturday October 31, 2009 from 5:00 p.m. until 8:00 p.m. **Motion supported** by Linda Miller Vote-All (yes)
Motion passed.

Dan Hill submitted a Committee Reorganization sheet to the board. After some discussion on this the Committee reorganization structure will be further discussed at the November meeting.

Citizens Comment:

None

Adjournment:

Gary Keeler made a **Motion** to adjourn the meeting. Support by Dan Hill. Vote- All (yes),
Motion passed. Meeting adjourned at 9:50 PM.

Submitted by
Stacey Lindquist, Township Deputy Clerk

Mark Emmendorfer, Supervisor

Fred Domine, Clerk

Mark Emmendorfer - Supervisor **Fred Domine** – Clerk **Gail Fikes** – Treasurer
Township Trustees - **Gary Keeler, Linda Miller, Dan Hill, Tom Tithof**
www.montrosetownship.org