



**Montrose Charter Township**  
 139 S. Saginaw Street, P.O. Box 3128 Montrose, MI 48457  
 Phone (810) 639-2021 Fax (810) 639-3207

**Montrose Township Special Board Meeting  
 November 10, 2009**

The meeting was called to order by Supervisor Mark Emmendorfer at 7:00pm.

The meeting began with the Pledge of Allegiance to the Flag.

**Roll Call:** Present- Mark Emmendorfer, Fred Domine, Gail Fikes, Tom Tithof, Gary Keeler, Dan Hill, Linda Miller. Absent- 0

**Citizens Comments:** None

**Minutes:** Gary Keeler made a **Motion** to accept the minutes of the October 20, 2009 Regular Board Meeting with the following correction. Page 5 (*The Money used for police and fire departments from impact be returned to the Impact Fund when it becomes available*). Support for the motion given by Tom Tithof. Vote- All yes. Motion passed.

**Treasurers Report:**

Treasurer, Gail Fikes, gave the treasurers report.

**Revenue/Expenditure Report:**

Supervisor M. Emmendorfer presented the Revenue/Expenditure report which is on file with these minutes.

**Presentation of Bills:** Tom Tithof made a **Motion** to pay the bills as presented. Support for the motion given by Gary Keeler. Vote- Yes ( Emmendorfer, Domine, Keeler, Fikes, Miller, Tithof, Hill). No- (None). Motion passed.

Supervisor Emmendorfer spoke about the FANG invoice that the township has received for the 2009/2010 membership dues. He asked the board if anyone had questions about being a member of FANG? Chief Ellis said that membership is an inexpensive insurance policy. Chief Ellis explained how FANG performed the clean up after the discovery of a Meth lab in the city. This saved thousands of dollars. Fangs' helicopter fly over's the last three years have resulted in the destruction of thousands of dollars of illegal marijuana plants in Montrose Township.

Dan Hill made a **Motion** for Montrose Township to remain a member of FANG and pay the 2009/2010 dues in the amount of \$5,339.79 out of the Police Fund by the end of 2009. Support for the motion given by Gary Keeler. Vote- Keeler (yes), Domine (yes), Miller (yes), Tithof (yes), Fikes (yes), Hill (yes), Emmendorfer (yes). Motion passed.

### **Reports:**

Fire- Statistics on file with these minutes.

Police- Statistics on file with these minutes. Chief Ellis said that next month he would be presenting a Seat Belt Award to a local citizen who was able to avoid serious injury because he was wearing his seat belt. The accident happened in front of the Riverside Market

C M Ambulance- The income generated from ambulance calls for the month of October was \$18,172.45. This leaves a shortfall owed by the township in the amount of \$4,000.00 per our agreement with C M Ambulance Co.

Building/ Assessing Department- Statistics on file with these minutes.

Building and Grounds- Statistics on file with these minutes.

Senior Center- Sandy presented a revised report with a report of the transportation numbers for the 2008/2009 fiscal year.

### **Business:**

Wade Trim- Bike Path and Water Line Updates ( Beth Schroeder);

Beth Schroeder outlined The Non-Motorized pathway from the of the City of Montrose sidewalk on M-57, eastward along the south side of M-57 and crossing to the east side of Seymour Rd at the traffic light at the intersection of M-57 and Seymour Rd then continuing south on the east side of Seymour Rd to the Montrose Township Park.

Montrose Township is seeking funds for this project from MDOT in the form of a Transportation Enhancement Grant. The Township is asking for a 72% match from the State of Michigan for this project. The pathway would be 10 feet wide and constructed of asphalt. Total cost of the project is estimated at \$185,500.00. The townships share of this amount would be \$81,460.00.

Beth gave an update on our proposed waterline project. Our request has been received by Mary Capizzo at our regional USDA office. The Township should receive notification of any grant money available by our December 2009 Board meeting. If no grant money is available we will need to determine which of the water lines we would like to construct and meet with Tom Traciak ( ACI Finance) to determine how we are going to proceed.

Fireman Richard Crandall Retirement;

Supervisor Emmendorfer presented Richard Crandall with his retirement plaque and thanked him for his 32 years of service on the Montrose Township Fire Department.

Fence Ordinance;

Dennis Miller explained the changes to the Fence Ordinance. Dennis illustrated different scenarios covered by the ordinance. The Planning Commission has recommended that we adopt this revised ordinance.

Dan Hill made a **Motion** to adopt ordinance 09-182 and implement the changes to section 153.343 of the Township Zoning Ordinance. Support for the motion given by Gary Keeler. Vote- Keeler (yes), Domine (yes), Miller (yes), Tithof (yes), Fikes (yes), Hill (yes), Emmendorfer (yes). Motion passed.

Resolution for Traffic Services;

Sheriff Pickell has asked Montrose Township to pass a Resolution Requesting Traffic Enforcement Services from the Genesee County Sheriff's Department. Passage of this resolution will provide additional funding to the Sheriffs department from the State of Michigan.

Gary Keeler made a **Motion** for the Montrose Township Board to Adopt Resolution 09-16. A Resolution Requesting Traffic Enforcement Services from the Genesee County Sheriff's Department. Support for the motion given by Tom Tithof. Vote – All yes. Motion passed.

Review and possible renewal of the Building Code/Code Enforcement agreement with the City of Montrose;

Supervisor Emmendorfer explained the renewal of our existing contract with the City of Montrose for Building Inspection and Code Enforcement. The existing contract expires 12/31//2009.

Trustee Keeler asked if there had been any problems? Emmendorfer replied no. Keeler asked if the fees we were receiving would stay the same? Emmendorfer replied yes.

Gary Keeler made a **Motion** to renew the contract with the City of Montrose for Building Inspection Services and Code Enforcement. Support for the motion given by Tom Tithof. Vote- All yes. Motion passed.

Senior Center Budget Review;

Supervisor Emmendorfer presented the proposed Senior Center budget to the Township Board for review and noted that it provides for a 3% wage increase for our director.

Emmendorfer explained that we are going to receive less money from Genesee County \$125,084.00 compared to 131,667.00 this year. VAAA is being reduced from \$20,780.00 to \$11,520.00.

Discussion took place among the board members.

Tom Tithof made a **Motion** to rescind the 3% pay increase for, Sandra Parra, that was included in this years (2010) budget request to Genesee County for our Senior Center Director, but allow her to carry over one week of the 2009 year vacation time to 2010. The Vacation carryover is for the 2009/2010 year only. Support for the motion given by Linda Miller. Vote- Fred Domine (yes), Tom Tithof (yes), Gary Keeler (yes), Dan Hill (no), Linda Miller (yes), Gale Fikes (yes), Mark Emmendorfer (yes). Motion passed.

#### Discussion on Committee Reorganization:

Dan Hill proposed that we reorganize our Township Board committees and reduce them to four in number. The committees would be Budget, Building and Grounds, Personnel, Policy.

Discussion took place among the Board Members.

Tom Tithof made a **Motion** to table his item until the January 2010 Regular Board Meeting. Support for the motion by Dan Hill. Vote- All yes. Motion passed.

#### Meeting Schedule Approval for 2010:

Supervisor Emmendorfer presented a meeting schedule for the 2010 year.

Gary Keeler made a **Motion** to adopt the meeting Schedule for 2010. Support for Motion was given by Dan Hill. Vote- All yes. Motion passed.

#### **Other Business:**

Rick Cummings has received a letter of recognition for his 25 years of service to the American Red Cross.

Neil Wright wrote a letter to Maynard Reed and the Building and Grounds Department, thanking them, for the excellent job they do in taking care of our cemetery.

Supervisor Emmendorfer explained the reasons for the proposed new Township Dump Pass Guidelines.

#### **Citizens Comments:**

Bev Diffin questioned Burning Permit Policy. Supervisor Emmendorfer said that we are trying to develop a more user friendly burn permit policy for the township.

**Adjournment:**

Gary Keeler made a Motion to adjourn the meeting. Support for the motion given by Dan Hill. Vote – All yes. Meeting adjourned at 9:00pm.

Submitted by  
Fred Domine, Township Clerk

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Mark Emmendorfer, Supervisor

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Fred Domine, Clerk

**Mark Emmendorfer** - Supervisor   **Fred Domine** – Clerk   **Gail Fikes** – Treasurer  
Township Trustees - **Gary Keeler, Dan Hill, Linda Miller, Tom Tithof**