



Montrose Charter Township
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**Montrose Township Regular Board Meeting
 December 15, 2009**

The meeting was called to order by Supervisor Mark Emmendorfer at 7:00pm.

The meeting began with the Pledge of Allegiance to the Flag.

Roll Call: Present- Fred Domine, Mark Emmendorfer, Gail Fikes, Gary Keeler, Tom Tithof, Linda Miller, Dan Hill. Absent- 0

Citizens Comments: None

Minutes: Motion made by Gary Keeler to accept the minutes of the November 10, 2009 Regular Board Meeting as written. Support by Dan Hill. Vote- All yes. Motion passed.

Treasurers Report: Treasurer, Gail Fikes, gave the treasurers report.

Revenue/Expenditure Report: Supervisor M. Emmendorfer presented the Revenue and Expenditure report which is on file with these minutes.

Presentation of Bills: Tom Tithof made a Motion to pay the bills as presented. Support for the motion by Gary Keeler. Vote- Domine (yes), Keeler (yes), Hill (yes), Miller (yes), Tithof (yes), Fikes (yes), Emmendorfer (yes). Motion passed.

Fred Domine requested that the Township Board approve paying all regular bills through December 31, 2009.

Dan Hill made a **Motion** to pay all regular township bills through December 31, 2009. Support for the motion was given by Gary Keeler. Vote- Domine (yes), Keeler (yes), Hill (yes), Miller (yes), Tithof (yes), Fikes (yes), Emmendorfer (yes). Motion passed.

Reports:

Fire- Report on File.

Supervisor Emmendorfer said that the fire at The old Gold's Service Station was quite a training experience. The Chief also recognized McDonalds for providing food to the firemen during the fire.

Police- Report on file. The Seat belt Safety Award for Jody Shook was explained by Chief Ellis. Mr Shook's vehicle was hit from the rear by another car doing approximately 80 miles an hour. Mr. Shook was saved by his seat belt and was able to walk away from the accident.

Building/ Assessing Department- Report on file.

Building and Grounds- Report on file.

Senior Center- Report on file. Thank you letter from Geri Tyler was read.

C M Ambulance- Ambulance cost for the month of November was \$1729.30. There was some discussion about obtaining bids for ambulance service.

Business: Supervisor Emmendorfer asked the Board to amend the agenda to include a presentation by County Commissioner, Archie Bailey, and the Concessionaire Agreement with the Lions Club.

Dan Hill made a **Motion** to amend the agenda to include a presentation by County Commissioner Archie Bailey and the Concessionaire Agreement with the Lions Club. Support for the motion by Tom Tithof. Vote- All yes. Motion passed.

County Commissioner Archie Bailey- Commissioner Bailey presented Sadie Leonard with a Plaque awarded by the Genesee County Regional Chamber of Commerce recognizing her and Leonard Auto Works as the Female Owned Business of the year in Genesee County. Commissioner Bailey also spoke about the Genesee Health Care Plan.

Accept the Retirement of John Gifford- Supervisor Emmendorfer acknowledged John Gifford's 46 years of service on the Fire Department. John has requested that his retirement be effective December 1, 2009. He is retiring due to health reasons.

Gary Keeler made a **Motion** to accept the retirement of John Gifford effective December 1, 2009. Support for the motion was given by Fred Domine. Vote- All yes. Motion passed.

Wade Trim Water Line Update- Bethany Schroeder explained that the township was not offered any of the ARRA grant funding. We could still go with Rural Development and apply for a forty year loan. Beth said that she has been in contact with ACI Finance and Tom Traciak, they have been exploring all of the options available to us. They have talked about special assessments, and increases on water bills to help fund the project. Tom has suggested that we hold another work shop and discuss other options available to the township. Beth & Tom will be at our January Board meeting.

Wade Trim Non-Motorized Multi Use Pathway- Beth presented the Board with copies of the completed application of the Non-Motorized Multi Use Pathway. Wade Trim will present this

to the Genesee County Road Commission. The Road Commission will present it to the MDOT selection committee in February 2010. Selections will be made in March of 2010.

Lions Club Concessionaire Agreement- The Board discussed the agreement that was given to them in their packets. Supervisor Emmendorfer said that the Lions had asked that the requirement for Workman's Compensation insurance be removed from the agreement. Lions are an all volunteer organization and do not hire workers. Emmendorfer also suggested that we remove the reference that the contract is between the Township, Lions Club and AYSO. AYSO should be removed. The contract should be explicit in naming the events at which the Concession can be operated by the Lions Club.

Fred Domine expressed his opinion that the contract is too lengthy and complicated. Why couldn't we develop a concession permit that could be issued for an event or series of events? The requirements for issuing the permit would be contained within the body of the permit. Individuals or organizations would have to demonstrate their compliance with our requirements before obtaining a permit.

Dennis Miller raised the question of incorporating this into our Park Ordinance.

Gary Keeler made a **Motion** to Table action on the Concessionaire Contract and bring it back to the Board at the January 2010 meeting. Support for the motion by Dan Hill. Vote- All yes. Motion passed.

Resignation of ZBA member- Supervisor Emmendorfer announced the resignation of Mary Johnson from the ZBA. Mary e-mailed Mark on November 17th, 2009 and asked that her resignation be effective immediately.

Gary Keeler made a **Motion** to accept the resignation of Mary Johnson from the Montrose Township Zoning Board of Appeals. Support for the motion was given by Dan Hill. Vote- All yes. Motion passed.

Tom Tithoff made a **Motion** to send a letter of appreciation and a thank you to anyone who has served the township for eight or more years. This motion failed for lack of support.

Genesee County Hazardous Material Team (Memorandum of Understanding)- agreeing to this Memorandum would allow township police, firemen or paramedics to become a member of a HAZMAT team and would allow the township to seek reimbursement from the county for personnel dispatched as first responders.

Gary Keeler made a Motion to adopt the Memorandum of Understanding for the Genesee County Hazardous Material Team. Support for the motion by Dan Hill. Vote- All yes. Motion passed.

Brent Run/Township Dump Pass Guidelines- Supervisor Emmendorfer explained the proposed new Brent Run Landfill Dump Pass Guidelines.

Gary Keeler asked, if adopted, would the new guidelines be published in the newspaper?

Emmendorfer answered yes.

Motion by Gary Keeler to adopt the new Brent Run Dump Pass Guidelines. Support for the motion by Tom Tithof. Vote- All yes. Motion passed.

Planning Commission/ZBA Appointments- Supervisor Emmendorfer explained that that Township Board voted to end all Planning Commission, ZBA, and Board of review appointments on December 31st of the year they expire.

Mark Emmendorfer Recommended reappointing Patricia Payne to a new three year term on the ZBA. Present term ends 12/31/2009

Dan Hill made a **Motion** to reappoint Patricia Payne to the ZBA for a three year term. Term expires 12/31/2012. Support for the motion by Tom Tithof. Vote- All yes. Motion Passed.

Mark Emmendorfer Recommended reappointing Kevin Peterson to a new three year term on the ZBA. Present term ends 12/31/2009.

Mark Emmendorfer made a **Motion** to reappoint Kevin Peterson to a three year term on the ZBA. Term expires 12/31/2012. Support for the motion by Tom Tithof. Vote- All yes. Motion Passed.

Mark Emmendorfer recommended reappointing Tony Conrad to a new three year term on the ZBA. Present term ends 12/31/2009.

Gary Keeler made a **Motion** to reappoint Tony Conrad to the ZBA for a three year term. Term ends 12/31/2012. Support for the motion by Tom Tithof. Vote- All yes. Motion Passed.

Mark Emmendorfer Recommended appointing David Allard to the ZBA. His appointment will be to fill the vacancy created by the resignation of Mary Johnson. His term will expire 12/31/2011.

Gary Keeler made a **Motion** to appoint David Allard to the ZBA to fill the vacancy created by the resignation of Mary Johnson. Term expires 12/31/2011. Support for the motion by Tom Tithof. Vote- All yes. Motion Passed.

Mark Emmendorfer recommended reappointing Bob Doyle to the Planning Commission and as liaison member to the ZBA. His present term ends 12/31/2009.

Gary Keeler made a **Motion** to reappoint Bob Doyle to the Planning Commission and liaison member to the ZBA. His term expires 12/31/2012. Support for the motion by Linda Miller. Vote- All yes. Motion passed.

Mark Emmendorfer recommended reappointing Wayne Yeaster to the Board of Review. Present term expires 12/31/2009.

Gary Keeler made a **Motion** to reappoint Wayne Yeaster to the Board of Review. His term expires 12/31/2013. Support for the motion by Fred Domine. Vote- All yes. Motion passed.

DNR Trust Fund Grant for Barber Memorial Park- Supervisor Emmendorfer officially acknowledged receipt of the DNR Trust Fund Grant in the Amount of \$348,500.00. Emmendorfer explained that there is a \$150,000.00 Match required by the township for this grant. Hopefully, we will be able to begin work in the spring of 2010. The grant is for the construction of restroom facilities, two fishing piers, playground addition, lighting, additional walkways, water and electrical service into the park.

Gain Membership- The Township received an invoice to become a member of GAIN (Genesee County Auto-Theft Investigative Network). Police Chief Ellis said that the problem with stolen cars in Montrose Township is not great enough to justify becoming a member of this organization. No action was taken by the board on this item.

2009 Budget Adjustments- Fred Domine explained that we need to adjust the budgets for the Police Department by \$50,000.00 and the Fire Department by \$5,000.00. We need to move the money from Contingent to correct budgets. The monies have already been removed from the Impact Fund and placed into Contingent Fund at our October 2009 Meeting.

Gary Keeler made a **Motion** to transfer in \$50,000.00 from Contingent to the Police Fund. Support for the motion by Tom Tithof. Vote- Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes). Motion passed.

Gary Keeler made a **Motion** to transfer in \$5,000.00 from Contingent to the Fire Fund. Support for the motion by Dan Hill. Vote- Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes). Motion passed.

Remove Waste Assessments (3) parcels- Tom Tithof made as **Motion** to remove the Trash assessment from though e following there parcels of property. 13-12-300-023, 13-09-100-047, &13-04-400-001. Support for the motion given by Linda Miller. Vote- all yes. Motion passed.

Any Other Business;

Dick Crandall- Supervisor Emmendorfer explained that Dick is requesting Longevity Pay in the amount of \$220.00. He retired from the fire Department in October not knowing that he would be eligible December 1st, 2009 for the longevity pay.

Gary Keeler made a **Motion** to Award Dick Crandall Longevity Pay in the amount of \$220.00. Support for the motion by Dan Hill. Vote- Linda Miller (yes), Dan Hill (yes), Gary Keeler (yes), Tom Tithof (yes), Gail Fikes (yes), Fred Domine (yes), Mark Emmendorfer (yes). Motion passed.

Dan Hill asked; 1.Marijuana Ordinance?

2.Personnel Reviews (Dennis Miller) is it completed?

3.Board appointments to Planning Planning Commission and ZBA how long? Four years.

4.Eagles Club letter. Original motion was to have the township attorney and assessor draft a letter to the tax commission. Mark apologized for not sending a copy of the Tax Commission letter to the Eagles Club. When he received the packet of correspondence this month from the Eagles Club this month he asked Dennis to forward the additional information and questions to Kelli Sobel of the Michigan State Tax Commission. Dennis did this and she replied that in her opinion this would not change the Tax Commissions position.

Citizens Comments;

Archie Bailey- Complimented the Montrose Township Board for their integrity.

Rich Cummings- Apologized for not differentiating between the Montrose Township Fire Department and the Montrose Township Fire Fighters Corporation. The fliers that he printed advertising the Pancake Breakfasts should have indicated that the event was sponsored by the Montrose Township Fire Fighters Corporation instead of the Montrose Fire Department.

Adjournment;

Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion by Dan Hill. Vote- All yes. Meeting adjourned at 10:15pm.

Submitted by
Fred Domine, Township Clerk

Mark Emmendorfer, Supervisor

Fred Domine, Clerk

Mark Emmendorfer - Supervisor **Fred Domine** – Clerk **Gail Fikes** – Treasurer
Township Trustees - **Gary Keeler, Dan Hill, Linda Miller, Tom Tithof**