



**Montrose Charter Township**  
139 S. Saginaw Street, P.O. Box 3128 Montrose, MI 48457  
Phone (810) 639-2021 Fax (810) 639-3207

**Montrose Township Regular Board Meeting**  
**May 20, 2008**

The meeting was called to order by Supervisor Mark Emmendorfer at 7:00pm and began with the Pledge of Allegiance to the Flag.

**Roll Call:**

Present-Domine, Emmendorfer, Keeler, Newcomer, Sullivan, Persails, Tithof.  
Absent- None

**Citizens Comments:** None

**Minutes:**

Motion made by John Newcomer to approve the minutes of the April 15, 2008 Township Board Meeting as written. Support by Gary Keeler. Vote- All yes. Motion passed.

**Revenue/Expenditure Report:**

Report is on file with minutes.

**Treasurers Report:**

Don Sullivan gave the treasurers report.

**Presentation of Bills:**

Motion made by Tom Tithof to pay the bills as presented. The total amount is \$26,500.21 Support by John Newcomer. Vote- Mark Emmendorfer (yes), Donald Sullivan (yes), Gary Keeler (yes), John Newcomer (yes), Fred Domine (yes), Tom Tithof (yes), Bill Persails (yes). Motion passed.

**Reports:**

Police- Report on file.

Chief Ellis said that the gas detection training was held on Sunday May 18<sup>th</sup>, 2008.

Building Department- Report on file.

Senior Center- Report on file. Sandy told us about the Center's new newspaper titled The Messenger. Ideas on how to distribute The Messenger within the community were discussed.

Building and Grounds- Report on file.

Fire- Report on file.

**Business:**

**Finance Committee Recommendation;**

The Finance Committee met on May 15, 2008 to discuss the Franklin Bank proposal. It is their recommendation that the township change banks and transfer our banking to the Franklin Bank in Flushing. Minutes of meeting on file.

As of the date of the Finance Committee meeting the Community State Bank had not responded to Mark Emmendorfer's request for a proposal for banking services. However, on Friday May 16<sup>th</sup>, 2008, Mr. Wendling of Community Bank met with Mark and Fred. He explained the services that Community State Bank could offer. They could not offer the services or pay the interest rates that were available from Franklin Bank.

John Newcomer made a Motion to select the Franklin Bank of Flushing as the banking institution for Montrose Charter Township. Support by Gary Keeler. Vote- Emmendorfer (yes), Domine (yes), Sullivan (yes), Tithof (yes), Keeler (yes), Persails (yes), Newcomer (yes). Motion passed.

**Tree Removal at the Cemetery;**

Maynard Reed has obtained bids for the removal of five trees at the township cemetery. The bids are as follows:

- Dick's Tree Service- \$2100.00
- JB's Tree and Yard Service- \$1875.00
- UP A TREE Tree Service- \$1550.00

All of the bidders have met with Maynard at the cemetery and viewed the trees to be cut down.

Gary Keeler made a Motion to award the tree cutting contract to UP A TREE Tree Service for their bid price of \$1550.00. Support by Bill Persails. Vote- Emmendorfer (yes), Domine (yes), Sullivan (yes), Tithof (yes), Keeler (yes), Persails (yes), Newcomer (yes). Motion passed.

**Copier Lease for Police and Township Hall;**

Mark Emmendorfer presented bids for the lease of copiers for the Township Hall and Police Department. They are as follows;

- American Output (Kyocera) - \$274.00
- Ikon (Ricoh) - \$346.00
- Albin (Konica) - \$311.71
- Albin (Konica) - \$292.22
- Canon Business Solutions (Canon) - \$391.00
- CBI (Kyocera) - \$325.00

John Newcomer made a Motion to Lease copiers for the Police Department and the Township Hall from American Output for a total price of \$274.00 per month with a five year lease term which includes a \$1.00 buy out. Support by Gary Keeler. Vote- Emmendorfer (yes), Domine (yes), Sullivan (yes), Tithof (yes), Keeler (yes), Persails (yes), Newcomer (yes). Motion passed.

**Sewer Use Ordinance Adoption;**

Mark Emmendorfer presented a Notice of Ordinance Adoption with revisions per Otis Stout.

Our current Sewer Ordinance will remain the same except for Section 52.04 which is repealed. Also, Section 2.4 of the County Sewer Use Ordinance is revised to require sewer connections for premises within 200 feet of the line and within 18 months of Notice to Connect. Gary Keeler made a Motion to adopt this Sewer Use Ordinance which will become effective upon publication. Support by Tom Tithof. Vote – All yes. Motion passed.

**Fire Truck Repairs;**

Fire Chief, Albert Rush presented bids for radiator repairs needed on Fire Truck 3517 (Rescue Squad Vehicle).

The bids are as follows:

R & R Fire Truck Repair Inc - \$2350.00

C & S Motors Inc -\$1644.53

Gary Keeler made a Motion to have the radiator repaired on Fire Truck 3517 by C & S Motors for a total cost of 1644.53. Support by Tom Tithof. Vote- Emmendorfer (yes), Domine (yes), Sullivan (yes), Tithof (yes), Keeler (yes), Persails (yes). John Newcomer (abstain). Motion passed.

**Ordinance Amendment for One Dwelling per Lot of Record;**

This item applies to a proposed ordinance change for Section 153.344 (One Principal Building per Lot). This proposed change had been approved by both the Township Board and the Planning Commission in 2004 but failed to be published.

Tom Tithof made a Motion to adopt the proposed Ordinance change to Section 153.344 of One Principal Building per Lot. This ordinance will become effective upon publication. Support by Don Sullivan. Vote- All yes. Motion passed.

**Ordinance to delete Liquor Language from the Zoning Ordinance;**

This Ordinance will amend the Township of Montrose Code of Ordinances, Title XV, Land Usage by changing, adding to, deleting or otherwise modifying sections of the code.

That Section 153.364, "Liquor License", be deleted.

Gary Keeler made a motion adopt this Ordinance which will delete the Liquor License language from the Zoning Ordinance. Support by Don Sullivan. Vote – All yes. Motion passed.

**Proposed new Liquor Ordinance for Codified Ordinances;**

The board was presented with a new Liquor Ordinance to be adopted and added to the Codified Ordinances.

Mark presented and explained the new Liquor Ordinance for adoption to our codified ordinances.

John Newcomer made a Motion to adopt the Montrose Charter Township Beverage Sales Ordinance to our codified Ordinances. Support by Gary Keeler. Vote- All yes. Motion passed.

**Republic Waste Pickup Contract;**

Mark Emmendorfer presented a letter from Republic Waste Services. Republic thanked us for our past business and made us aware that our waste collection contract will expire at the end of this year. Republic presented us with three curbside collection options for our consideration. The options and pricing are as follows;

**Curbside Option #1- (Unlimited waste collection w/EOW Recycling Collection).**  
\$9.00per unit per month.

**Curbside Option #2- (Unlimited Cart Collection).** \$8.77 per unit per month.

**Curbside Option #3- (Limited Cart Collection w/EOW Recycling Collection).**  
\$8.93per unit per month.

*The cart collection* would furnish a two wheel trash container to every household at no charge. These carts would be emptied by an automated truck. *EOW* refers to every other week recycling.

The above information was provided for consideration by the Township Board.

Tom Tithof made a Motion to table a decision on the Republic Waste Services Contract. Support by Gary Keeler. Vote- All yes. Motion passed.

**Waterline Cost Estimates;**

Mark Emmendorfer presented cost estimates for construction of water lines along Wilson and Nichols roads. The cost estimates were from The Spicer Group and Wade-Trim.

Mark said that we need to determine a formula for assessing costs to parcel owners that would be serviced by new water line construction. By doing so, the township board could be consistent in the manner that they charge for water line construction.

Mark agreed to check with surrounding communities to find out how they charge for water line construction.

This water line information was for Board discussion only and no action was taken.

### **Administrative Assistant resignation and Replacement;**

A letter of resignation has been received from Gregory Doerr. Greg is resigning from the police department effective June 1, 2008. Greg has done a lot for our police department and community and will be missed.

Fred Domine made a Motion to accept the resignation of Gregory Doerr effective June 1, 2008. Support by Bill Persails. Vote- All yes. Motion passed.

Mark Emmendorfer said that he and Chief Ellis were recommending that the board hire Danelle Barker to replace Greg Doerr. Danelle's resume is on file with the township because she had interviewed for a secretary position previously. Danelle has police department experience, emergency dispatch experience and other necessary training.

Fred Domine made a Motion to hire Danelle Barker to fill the Administrative Assistant position at the police department. Support by Bill Persails. Vote- All yes. Motion passed.

### **Other Business:**

#### **Shirts for Building and Grounds Employees;**

Mark Emmendorfer explained he would like to issue work shirts to the Building and Grounds Department employees. These employees come into direct contact with the public and it would be advantageous to the township and community if these employees could be identified as township employees. The shirts would have the township logo and name embroidered on them. The total cost for 5 shirts per employee would be approximately \$760.00. The individual employees would be responsible for laundering their shirts.

John Newcomer made a Motion to purchase five shirts for each employee of the Building and Grounds Department at a total cost not to exceed \$800.00. Support by Don Sullivan. Vote- Emmendorfer (yes), Domine (yes), Sullivan (yes), Tithof (yes), Keeler (yes), Persails (yes). John Newcomer (yes). Motion passed.

#### **Bluegrass in the Park;**

Rosemary Brown has asked if the township park could be used for a music program titled Bluegrass in the Park on Sunday June 22, 2008 from 2:00pm until 4:00pm. There will be no admission charge and there will not be any concession sales. Anyone and everyone are invited to attend.

Don Sullivan made a Motion to allow Bluegrass in the Park on June 22, 2008 from 2:00pm – 4:00pm. Support by Tom Tithof. Vote- All yes. Motion passed.

#### **Approval for Three Proposed Remodel and Upgrade projects;**

Mark explained that the township has developed specifications and solicited bids for the following three projects and would like approval to proceed with these projects.

Construct a Gable roof and add insulation over the flat roof section of the township hall. The present Flat roof is leaking and destroying the interior remodeling that was done to the township hall.

Refasten the ceiling and add insulation to the township fire department. There is not adequate insulation in the ceiling and the heating bills have been in excess of \$1000.00 per month last winter.

Remodel the Senior Center. The heating and cooling system need replacing and the interior of the building needs remodeling. Funds for this project have been appropriated from the Genesee County Senior Milage.

Gary Keeler made a Motion to proceed with all three projects and to award the contract for all three projects to a single bidder. Support by Fred Domine. Vote- All yes. Motion passed.

**Award of Bid for Three Township Projects;**

The township received bids for all the above projects from nine different companies. The bids ranged from a high of \$107,875.00 to a low of \$65,760.00 for all three projects.

Gary Keeler made a Motion to award the contract for all three projects to Steven J. Morse Construction Inc. for the bid price of \$65,760.00. Support by John Newcomer. Vote- Emmendorfer (yes), Domine (yes), Sullivan (yes), Tithof (yes), Keeler (yes), Persails (yes). John Newcomer (yes). Motion passed.

**Citizens Comments:**

Dan Hill asked if the One House on One Parcel Ordinance would be in conflict with the Right to Farm Act? Mark Emmendorfer said that he did not know but he would find out and get back to Dan.

Ed Dowd asked if the EOW recycling referred to by Republic Waste was voluntary. Mark answered, yes. Dowd also asked how many jobs the automated trucks would eliminate. Mark said he did not know but Republic has some ideas, that if implemented will add jobs.

**Adjournment:**

Bill Persails made a Motion to adjourn the meeting. Support by John Newcomer. Vote- All yes. Meeting adjourned at 9:50pm.

Submitted by  
Fred Domine, Township Clerk

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Mark Emmendorfer, Supervisor

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Fred Domine, Clerk

**Mark Emmendorfer** - Supervisor    **Fred Domine** – Clerk    **Donald Sullivan** – Treasurer  
Township Trustees - **Gary Keeler, John Newcomer, William Persails, Tom Tithof**